

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Inventory Transactions (Staff Recommends Approval).

REQUESTED ACTION: Please authorize the following inventory transaction:

☐ Work Session (Report Only)

DATE OF MEETING: 11/24/09

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

Budget & Purchasing

BUDGET IMPACT: _____

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: _____

☐ N/A

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.), the following items are no longer in working condition.

The request for the Board is to approve the inventory transactions as noted below:

| Description | Serial # | Asset Tag # | Custodian | Action |
|---|------------|-------------|-------------------------|--------|
| Gateway E-4000 Computer | 0029232549 | SR-888-X | Supervisor of Elections | Junk |
| All-In-One Color Fax/Scanner/Printer/Copier | N/A | CC-78-VSO | Veteran Services | Junk |

September Inventory Changes from Year End to BOCC for Disposal

| Description | Asset Tag # | Action |
|--------------------|-------------|------------------------------|
| ICS call card | CC-235-CA | Junk |
| Telephone system | CC-261-CA | Junk |
| Cyro Gun | CC-704-HD | Junk |
| Repeater radio | CC-167-TRAN | Junk |
| Computer | CC-4-CODE | Junk |
| Computer | CC-96-IS | Junk |
| UPS | CC-351-P&Z | Junk |
| Printer | CC-303-P&Z | Junk |
| Computer | CC-25-PLAN | Junk |
| Airpack | CC-11-CDBG | Junk |
| Airpack | CC-12-CDBG | Junk |
| Security walk-thru | CC-245-CR | Junk |
| Pressure Washer | CC-24-M | Stolen – Police report filed |
| T-Boom Lift | CC-55-M | Stolen – Police report filed |
| Computer monitor | CC-64-M | Stolen – Police report filed |

| | | |
|---|------------|------------------------------|
| Metal Detector | CC-200-A | Junk |
| AC unit | CC-218-A | Junk |
| Surveillance camera | CC-235-A | Junk |
| Charging scale | CC-244-A | Junk |
| Ac unit | CC-245-A | Junk |
| Camera | CC-250-A | Stolen – Police report filed |
| Control system | CC-251-A | Sold |
| Control System | CC-277-A | Sold |
| Ac unit | CC-308-A | Junk |
| Meat slicer | CC-320-A | Stolen – Police report filed |
| Labor only – should not have been inventoried | CC-349-A | Delete |
| AC | CC-41-AX | Undervalued |
| AC | CC-46-AX | Undervalued |
| AC | CC-47-AX | Undervalued |
| AC | CC-48-AX | Undervalued |
| AC | CC-49-AX | Undervalued |
| AC | CC-54-AX | Undervalued |
| AC | CC-55-AX | Undervalued |
| AC | CC-56-AX | Undervalued |
| AC | CC-57-AX | Undervalued |
| AC | CC-62-AX | Undervalued |
| AC | CC-72-AX | Undervalued |
| AC | CC-73-AX | Undervalued |
| AC | CC-76-AX | Undervalued |
| AC | CC-77-AX | Undervalued |
| AC | CC-80-AX | Undervalued |
| Partition | CC-34-PD | Junk |
| Filter | CC-35-PD | Junk |
| Computer | CC-16-SA | Junk |
| Computer | CC-64-BSV | Junk |
| Computer | CC-77-BSV | Junk |
| Computer | CC-9-BSV | Junk |
| Computer | CC-31-BSV | Junk |
| Computer | CC-63-BSV | Junk |
| Pressure washer | CC-18-SMAL | Stolen – Police report filed |